



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

REGULAR BOARD MEETING

MINUTES

Meeting Location:
14618 Broadway St.
Cabazon, CA 92230

Teleconference:
Dial-in #: 978-990-5321
Access Code: 117188
Email: info@cabazonwater.org

Meeting Date:
Tuesday, August 15, 2023 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

Director Taffy Brock - Present
Director Terry Tincher - Present
Director Diana Morris - Present
Director Alan Davis - Present
Director Sarah Wargo - Present
Michael Pollack, General Manager - Present
Evelyn Aguilar, Board Secretary - Present

Note: This meeting was recorded by the District

CONSENT CALENDAR

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. Approval of:

- a. Finance and Audit Committee Meeting Minutes and Warrants of July 18, 2023

b. Regular Board Meeting Minutes and Warrants of July 18, 2023

Motion to approve following consent calendar items (a.) Finance and Audit Committee Meeting Minutes and Warrants of July 18, 2023, and (b.) Regular Board Meeting Minutes and Warrants of July 18, 2023 made by Director Davis and 2nd by Director Tincher.

**Director Brock - Aye
Director Tincher - Aye
Director Morris - Aye
Director Davis - Aye
Director Wargo - Aye**

- 2. Warrants – None**
- 3. Awards of Contracts – None**

UPDATES

**1. Update: CWD Operations Report
(by GM Pollack)**

- The RCAC loan for the Well #4 rehabilitation was signed on 08/09/23.
- The Tank Recoating project began on 05/22/23. Tanks 4, 2, and 1 have been completed. Tank 3 is 75% done. Air vacs and storage containers will also be repainted, and logos will possibly be added on some of the tanks.
- Well #1 has been repaired and reinstalled. The total cost was \$142,509.
- Bay Alarm has installed new security systems at all sites except for the office and the Main St. yard, which are both locked into contracts with Securitas Technology.
- There has been no updates to the insurance claim for the stolen truck and tools. An update was requested on 08/08/23.
- Esperanza Waterline Improvements, Phase 1 is a grant funded project that is in the approval process. The grant amount is \$343,700.
- GM Pollack acknowledged Evelyn Aguilar's part in many of the grant projects and improvements to the water system. He explained that she handles a large portion of interactions with various contractors and agencies.

**2. Update: San Gorgonio Pass Regional Water Alliance (SGPRWA) Meeting
(by Director Brock)**

- Director Brock reported that there was a lot of talk about new chromium and PFOS compliance that will be expensive.

NEW BUSINESS

1. Discussion: Update from Victor Diaz regarding the Community Action Committee

- Victor Diaz said that the general plan is being looked at to figure out what exactly is needed to develop the land on the east side of Bonita, towards Elm. He said that he is working on getting Flood Control to conduct a new flood study in that area. He also said that several property owners are interested in putting money into this project to extend the main waterline, but not all of the owners are aware of this potential project. He asked if the District would be willing to endorse a letter to send to the unaware property owners to increase the likelihood of their involvement, but Director Morris suggested that he ask the County for this endorsement instead since it is more than just water that is needed to develop the land. It was mentioned that the biggest issues are probably

that the area is in a flood zone, and the financial aspect since the project could cost hundreds of thousands to millions of dollars.

2. Discussion/Action: Increase credit card limit to \$5,000.00

- The current credit card limit is \$500, which leads to employees needing to make big purchases with their own credit cards to be reimbursed at a later time.

Motion to increase the credit card limit to \$5,000.00 made by Director Davis and 2nd by Director Tincher.

**Director Brock - Aye
Director Tincher - Aye
Director Morris - Aye
Director Davis - Aye
Director Wargo - Aye**

OLD BUSINESS

1. Discussion: Discussion/Updates with SGPWA Director(s) regarding various matters

- No SGPWA Directors were present this month.
- At a recent SGPWA meeting, they talked about working on updating their policies, the backbone pipeline, and liquid injections that minimize pond algae.
- A break was taken at 5:58 PM, then the Board immediately entered closed session.

CLOSED SESSION

**1. Discussion/Action PUBLIC EMPLOYEE PERFORMANCE EVALUATION:
(General Manager)**

OPEN SESSION at 7:25 PM

- No reportable actions were taken during closed session.

PUBLIC COMMENTS

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

GENERAL MANAGER/BOARD COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
 - Suggested agenda items from Management.
- GM Pollack will provide an update on Well #4.
- The Audit presentation is expected to be included in the September meeting.
- Suggested agenda items from Board Members.
- Community Involvement.

2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)

- a. 08/21/2023 (Monday) at 3:30 PM: Special Board Meeting
- b. 08/21/2023 (Monday) at 6:00 PM: San Gorgonio Pass Water Agency Meeting
- c. 09/11/2023 (Monday) at 1:30 PM: San Gorgonio Pass Water Agency Meeting
- d. 09/18/2023 (Monday) at 6:00 PM: San Gorgonio Pass Water Agency Meeting
- e. 09/19/2023 (Tuesday) at 5:00 PM: Finance & Audit Committee Meeting
- f. 09/19/2023 (Tuesday) at 6:00 PM: Regular Board Meeting
- g. 09/27/2023 (Wednesday) at 5:00 PM: San Gorgonio Pass Regional Water Alliance Committee Meeting
- h. 11/09/2023 (Thursday) at 6:00 PM: West Desert Municipal Advisory Council (MAC) Meeting
- i. 11/18/2023 (Saturday) at 10:00 AM: Community Action Committee at the Cabazon Library
- j. TBD: Personnel Committee Meeting

ADJOURNMENT

Motion to adjourn at 7:35 PM made by Director Morris and 2nd by Director Tincher

Director Brock - Aye
Director Tincher - Aye
Director Morris - Aye
Director Davis - Aye

Director Wargo - Aye

Meeting adjourned at 7:35 PM on Tuesday, August 15, 2023



Sarah Wargo, Board Chair
Board of Directors
Cabazon Water District



Evelyn Aguilar, Secretary
Board of Directors
Cabazon Water District

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.